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www.PARKRoanoke.com

Dear PARK Roanoke Patrons-

As you all are aware, we are living in a challenging time. Please be assured that the City is vigilantly monitoring this ongoing pandemic and we will send updates on Operations as we receive them. I am writing to inform you of the steps we are taking to help keep you safe. We are actively cleaning and disinfecting all surfaces that have human contact, such as handrails, elevator buttons, and parking equipment. We ask that you limit your visits into the office by making payments online, mailing, or placing payments in the drop box outside the front door. Any changes should be made via email or a phone call to our office. If you must come in the office, note we are actively cleaning surfaces and doorknobs. We wish everyone remains safe and healthy during this unprecedented time. Let me know if you have any questions.

Regards,

Jaime Cooke General Manager 540-343-0585 Jaime.brooks@reefparking.com